

Delivery and assessment strategy outline

Name of RTO	All Skills Services		Page 1 of 4
Delivery period	1/1/2007 to 31/12/2007 to be reviewed annually		
Code and title of qualification	BCCPO3012B – Conduct Tip Truck operations		
Units of competency	Code	Title	Core/ Elective
	BCCPO3012B	Conduct Tip Truck Operations	Core
Client(s)	<p>Students are new entrants to the construction industry who require licensing from the licensing body of Victoria operated by WorkCover. Prior to licensing students cannot be employed as Tip Truck operator. Completion of this qualification is required for licensing eligibility. A number of people take up driving work on a part-time/casual basis or for their own career advancements.</p> <p>The course provides a pathway to obtain a Tip Truck licence. Legal limitations exist on the qualification may hamper the obtaining of a licence from the licensing authority.</p> <p>Students can contact WorkCover or a WorkCover license provider for licence qualification criteria and advice. The contact phone number for WorkCover is 1800 136 089.</p>		
Delivery and assessment arrangements	<p>Duration</p> <p>The program is delivered over an 8 hour period per student.</p>		
	<p>Organisation</p> <p>The course is delivered over an 8 hour period per student as an instructor led program. All delivery and assessment can be a combination of both on and off the job.</p> <p>The program has been organized to provide students with general skills, background information and specific knowledge about driving a vehicle, which is then applied in discussion, questioning, role-plays and projects for the industry specific unit.</p>		

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Delivery and assessment arrangements (continued)	Alignment with units of competency													
	Program area						Unit(s) of competency							
	Generic Work Skills		Occupational health and safety				N/A							
			Maintaining a Tip Truck				N/A							
	Applied Industry Skills		Monitoring site conditions				N/A							
	Delivery modes The program is delivered off-the-job at our training centre in Mill Park and on-the-job at the clients premises. Training delivery combines face-to-face trainer led theory classes and practical sessions involving small group and individual activities including 'what if' scenarios, questioning, role-plays and simulations. Candidates are provided with a training manual that covers all parts of the course. Additional material will be made available during training sessions if required.													
	Evidence-gathering techniques - The letters on this chart refer to the documented evidence gathering techniques that are available in each program area. A variety of techniques are available in order to meet the diverse needs of participants. A <u>minimum of two assessment strategies</u> must be selected for each program area.													
	Program area						A	B	C	D	E			
	Occupational health and safety							✓	✓	✓	✓			
	Maintaining a Tip Truck						✓	✓	✓		✓			
	Monitoring site conditions						✓	✓	✓		✓			
KEY	A	Demonstration	B	Questioning	C	Role play		D	Project					
	E	Test												

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Delivery and assessment arrangements (continued)	Schedule		
	Section	Units	Assessment
	1	Theoretical knowledge	✓
	2	Driving skills	✓
	3	Maneuver the vehicle in reverse	✓
	4	Occupational Health and Safety	✓
	5	Maintaining a Tip Truck	✓
	6	Monitoring site conditions	✓

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Delivery and assessment staff	Program area	Staff	Delivery/ Assessment	Competencies of staff			
				Technical	Train & Assess		
	Occupational health and safety	Allan Roberts	D&A	✓	✓		
	Maintaining a Tip Truck	Allan Roberts	D&A	✓	✓		
			Monitoring site conditions	Allan Roberts	D&A	✓	✓
Consultation with Industry in Developing Training and Assessment resources	<ul style="list-style-type: none"> For each participant an individualized training plan is developed in consultation with team leaders and approved and signed off by an enterprise representative. 						
Assessment validation processes	<ul style="list-style-type: none"> Trainers meet several times a year to review evidence gathering tools and practices. Standardised evidence gathering tools, noted by ANTA, are used for part of the program. These tools include guidance for correct answers and minimum evidence requirements. VicRoads monitors compliance continuously. Assessors use model answers indicating minimum requirements for competency for all provider-developed tests. 						
Infrastructure requirements <i>(A tick indicates that the RTO has the required infrastructure.)</i>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> All staff, including full-time, part-time and casual staff involved in the delivery and assessment of this qualification have direct access to the current version of the relevant Training Package, including the appropriate units of competency, assessment guidelines and qualification structure. <input checked="" type="checkbox"/> All staff, including full-time, part-time and casual staff involved in delivering the program have access to trainer, assessor and candidate support materials relevant to their areas of delivery and assessment including legislation and regulations relevant to the transport industry. <input checked="" type="checkbox"/> All assessors have access to print and electronic copies of the assessment tools that are used in this program. <input checked="" type="checkbox"/> The RTO has access to staff and training/assessment resources to meet the requirements of candidates with special needs and has an assessment process that incorporates reasonable adjustment procedures. <input checked="" type="checkbox"/> The RTO has reviewed the equipment and facility requirements for each unit of competency in the qualification and guarantees that it has access to the plant and equipment needed to implement the program. 						
Pathways	All candidates who undertake this course are provided with advice on licensing, employment and training options in the construction sector.						
Program manager's endorsement:							
Date:							